

BUSINESS TAX INFORMATION

Following is a list designed to assist you. Please complete each item which pertains to your business, rental or farm income. Bring the completed form with you for your appointment or drop it off with your information for us to prepare your tax return.

SOLE PROPRIETOR RETURNS ARE DUE APRIL 15th

SCHEDULE C

BUSINESS PROFIT OR LOSS	<u>TOTAL MILES FOR 2023</u>	
	JAN-DEC _____	REPAIRS AND MAINTENANCE
INCOME	CONTRACT LABOR	SUPPLIES
GROSS RECEIPTS OR SALES	DEPLETION	TAXES & LICENSES
RETURNS/ALLOWANCES	DEPRECIATION	MEALS
COST OF GOODS SOLD:	EMPLOYEE BENEFIT PROGRAMS	TRAVEL
BEGINNING INVENTORY	INSURANCE (OTHER THAN HEALTH)	OTHER BUSINESS PROPERTY
PURCHASES	INTEREST:	UTILITIES
COST OF LABOR	MORTGAGE _____ OTHER _____	WAGES
MATERIALS AND SUPPLIES	LEGAL AND PROFESSIONAL SERVICES	PER DIEM
ENDING INVENTORY	OFFICE EXPENSES	# DAYS AWAY FROM HOME
OTHER INCOME	RENT	PPP LOAN:
EXPENSES	*EQUIPMENT:	AMOUNT
ADVERTISING	LEASE (INCLUDING VEHICLES & MACHINERY)	FORGIVEN
CAR & TRUCK EXPENSE:		OTHER EXPENSES (LIST)
DATE VEHICLE PLACED IN SERVICE	PURCHASED/DISPOSED	
COMMISSIONS AND FEES		

*USE SEPARATE PAGE IF NECESSARY

SCHEDULE E

RENTAL INCOME *Must have list of all rental properties physical address and list number of personal use days. For the tax return, we need listing of expenses. Please attach itemized list for each property. Please record and notify us of any personal days used. If you have more than three rentals, please provide information on separate sheet of paper.

RENTAL #1	RENTAL #2	RENTAL #3
ADDRESS:	ADDRESS:	ADDRESS:
RENTAL INCOME	RENTAL INCOME	RENTAL INCOME
RENTAL EXPENSE	RENTAL EXPENSE	RENTAL EXPENSE
REPAIRS	REPAIRS	REPAIRS
INSURANCE	INSURANCE	INSURANCE
TAXES PAID	TAXES PAID	TAXES PAID
INTEREST PAID	INTEREST PAID	INTEREST PAID

SCHEDULE F

FARM INCOME We need listing of farm income & expenses. Please attach itemized list of current equipment. Any disposed of or new equipment purchases we need purchase records to record.

FARM INCOME	FARM EXPENSE	EQUIPMENT: PURCHASED/DISPOSED

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